

**AGREEMENT BETWEEN SARASOTA
COUNTY, FLORIDA AND
[SUBRECIPIENT] FOR
[NAME OF SUBRECIPIENTS PROJECT]**

THIS SUBRECIPIENT AGREEMENT is entered into this day ___ of , 20 by and between Sarasota County, a political subdivision of the State of Florida (the “COUNTY”), and [insert name of SUBRECIPIENT, which must match the name associated with the SUBRECIPIENT’s unique entity identifier under the “General Award Information” section below] (the “SUBRECIPIENT”).

WHEREAS, Pursuant to Public Law 117-180, Division A (the Continuing Appropriations Act) and the Federal Register Notice dated May, 18, 2023, as 88 FR 32046, the U.S. Department of Housing and Urban Development (“HUD”) has awarded \$201,535,000.00 in Community Development Block Grant Disaster Recovery (CDBG-DR) funds to the COUNTY for activities authorized under title I of the Housing and Community Development Act of 1974 (42 U.S.C. 5301 et seq.) and described in the COUNTY’s Action Plan (the “Action Plan”); and

WHEREAS, the COUNTY wishes to engage the SUBRECIPIENT to assist the COUNTY in utilizing such funds to carry out a part of the COUNTY’s Federal award by committing \$[indicate portion of COUNTY’s Federal award available for use by SUBRECIPIENT] of the COUNTY’s Federal award, pursuant to this Subrecipient Agreement (the “Agreement”); and

WHEREAS, the CDBG-DR funds made available for use by the SUBRECIPIENT under this Agreement constitute a subaward of the COUNTY’s Federal award, the use of which must be in accordance with requirements imposed by Federal statutes, regulations, and the terms and conditions of the COUNTY’s Federal award; and

WHEREAS, [insert description of recovery need addressed by subaward];

WHEREAS, the SUBRECIPIENT has legal authority to enter this Agreement and assures the COUNTY that it will comply with all the requirements of the subaward described herein; and

NOW, THEREFORE, in consideration of the mutual covenants described herein, the parties mutually agree to the terms described in this Agreement.

I. GENERAL AWARD INFORMATION

This Agreement is a sub-award as defined in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. The information to be identified to the SUBRECIPIENT required by 2 CFR 200.332(a)(1), is attached hereto as Exhibit 1, Federal Sub-award Information.

II. SCOPE OF SERVICE

A. Eligible Use of Funds

As a condition of receiving this subaward, the SUBRECIPIENT shall administer the [insert name of Subrecipient's program], which includes performing all of the work described in this section. The SUBRECIPIENT shall complete the activities in a manner satisfactory to the COUNTY and consistent with the terms of conditions of this Agreement and applicable Federal statutes and regulations.

Prohibited Activities

The SUBRECIPIENT may only carry out the activities described in this Agreement. The SUBRECIPIENT is prohibited from charging to the subaward the costs of CDBG-DR ineligible activities, including those described at 24 CFR 570.207, and from using funds provided herein or personnel employed in the administration of activities under this Agreement for political activities, inherently religious activities, or lobbying.

Program Delivery (CDBG-DR Eligible Activities)

Activity #1 *[Insert CDBG-DR eligible activity citation and regulatory language, or if SUBRECIPIENT's activities will be eligible under a particular waiver and alternative requirement, include the specific waiver and alternative requirement.]*

Also insert complete description of activity to be undertaken including what products or services are to be performed, where they are to be provided, for whom they are to be provided, how they are to be provided. This description should include the provision of all services, labor, materials, supplies, and equipment that are required or reasonably inferable to complete the activity. The description should also provide enough detail for the COUNTY and HUD to be able to accurately monitor the activities performed by the SUBRECIPIENT.]

Activity #2 *[Same description as above]*

Activity #3 *[Same description as above]*

[Add other activities as necessary]

Pre-Award Costs

Pre-award costs will not be allowed.

B. National Objectives

All activities funded with CDBG-DR funds must meet the criteria for one of the CDBG-DR program's National Objectives.

The SUBRECIPIENT certifies that the activities carried out under this Agreement shall meet the following national objectives and satisfy the following criteria:

[indicate which National Objective each activity will satisfy, and include the citation for the criteria the SUBRECIPIENT must meet for demonstrating compliance with each identified National Objective]

[Activity #1]

[national objective, e.g. Low- to moderate-income housing] [criteria SUBRECIPIENT must satisfy e.g., 24 CFR 570.208(a)(3)]

[records necessary to demonstrate compliance with that criteria (local government COUNTYs follow 24 CFR 570.606)]

[Add national objective information for other activities as necessary]

C. Levels of Accomplishment –Performance Goals and Timelines

The SUBRECIPIENT shall complete the activities required under this Agreement in accordance with the following timeframes and performance goals associated with each of the activities:

<u>Activity</u>	<u>Performance Goal</u>	<u>Timeframe for Completion of Performance Goal</u>
<i>[Activity #1]</i>	<i>[Description of performance goals, e.g. # of Units]</i>	<i>[timeframes for each performance goal]</i>

[Add goals, and timeframes for completion of performance goals as necessary for other activities]

D. Staffing

The SUBRECIPIENT shall supervise and direct the completion of all activities under this Agreement. Any changes in the Key Personnel assigned or their responsibilities under the activities are subject to the prior approval of the COUNTY.

At a minimum, the SUBRECIPIENT shall assign the following staff with the identified responsibilities (the “Key Personnel”) to the identified activities:

[Provide a narrative of how the activity will be accomplished, who will be responsible for managing the activity; additional personnel needed to implement the program/activity and an approximate allocation of time to the activity. Complete one chart for each activity.]

[Activity #1]

Staff Member Title Allocation	Responsibilities	Time Allocation

[Add additional charts for additional activities as necessary]

III. PERFORMANCE MONITORING & REPORTING

A. Monitoring

The COUNTY shall monitor the performance of the SUBRECIPIENT as necessary and in accordance with regulations on SUBRECIPIENT Monitoring and Management, 2 CFR 200.331 – 2 CFR 200.333, to ensure SUBRECIPIENT compliance with all of the requirements of this Agreement, including the timeframes and performance goals associated with the activities. Substandard performance as determined by the COUNTY will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the SUBRECIPIENT within the timeframe specified in the written notification by the COUNTY, the COUNTY may impose additional conditions on the SUBRECIPIENT and its use of CDBG-DR funds consistent with 2 CFR 200.208, suspend or terminate this Agreement, or initiate other remedies for noncompliance as appropriate and permitted under 2 CFR 200.339.

B. Reporting

The SUBRECIPIENT shall submit regular monthly progress and financial reports to the COUNTY in a form provided by the COUNTY. Reports shall be submitted and received by the COUNTY no later than the 25th following the reporting month.

IV. PERIOD OF PERFORMANCE AND TERM

The period of performance for SUBRECIPIENT, meaning the time during which the SUBRECIPIENT may incur new obligations to carry out activities under this Agreement, shall start on the day of , 20 and end on the day of of 20 .

This Agreement and its terms and conditions shall remain in effect during any period that the SUBRECIPIENT has control over CDBG-DR funds provided through this Agreement, including program income as defined in 88 FR 32046 III.E. Program Income.

V. BUDGET

The SUBRECIPIENT shall complete all activities in this Agreement in accordance with the following budget. Changes in funding between the categories described below that do not increase or decrease the total funding of this Agreement may be accomplished without a formal amendment to the Agreement if approved in writing by authorized representatives of the COUNTY and the SUBRECIPIENT. Any request by the SUBRECIPIENT to increase or decrease the total funding of this Agreement must be submitted to the COUNTY in writing and include a detailed justification

for the requested increase or decrease. If the COUNTY approves the SUBRECIPIENT's requested change in total funding under this Agreement, the change in total funding must be reflected in an amendment to this Agreement executed by both parties.

A. Budget Table

[COUNTY shall insert a detailed budget table with line items and amounts for each line item. At a minimum the budget should identify activity delivery and administrative costs. The COUNTY may require the SUBRECIPIENT to provide supplementary budget information in a timely fashion in the form and content prescribed by the COUNTY.]

B. Indirect Costs

Indirect costs are not applicable to this Agreement.

C. Program Income

Program income definition, uses and applicability is described in 88 FR 32046 III.E. Program Income.

VI. PAYMENT

It is expressly agreed and understood that the total amount to be paid by the COUNTY to the SUBRECIPIENT under this Agreement shall not exceed \$xxxx.xx. The COUNTY will pay to the SUBRECIPIENT funds available under this Agreement based upon substantiated information submitted by the SUBRECIPIENT, in accord with performance, and consistent with any approved budget and COUNTY policy concerning payments. All requests for payment must be for eligible expenses actually incurred by the SUBRECIPIENT and are not to exceed actual cash requirements. Payments will be adjusted by the COUNTY in accordance with program income balances available under this Agreement for costs incurred by the COUNTY on behalf of the SUBRECIPIENT.

SUBRECIPIENT must submit reimbursement requests timely to the COUNTY until all CDBG-DR funds have been expended. Reimbursement Requests shall be delivered to the COUNTY on a form approved by the COUNTY and shall clearly indicate the budget categories from which each request is drawing.

The period for submission of Reimbursement Requests shall be monthly with such invoices due to the COUNTY by the 15th of the month subsequent to the provision of services for which the COUNTY is being invoiced. Should the SUBRECIPIENT fail to timely submit its Reimbursement Request for any particular month, it accepts the risk that the COUNTY may not provide reimbursement for any expenses the SUBRECIPIENT incurred during such month.

The monthly invoice from the SUBRECIPIENT must be submitted or e-mailed to:

Sarasota County

ATTN: Program Management Division
1660 Ringling Blvd., 3rd Floor
Sarasota Florida 34236
Email: ResilientSRQ@scgov.net

At minimum, all Reimbursement Requests submitted by the SUBRECIPIENT must include the following items:

- A. Include enough detail so that the COUNTY is able to confirm that the SUBRECIPIENT has only requested reimbursement of funding-eligible expenses that were incurred by the SUBRECIPIENT in compliance with the terms of this Agreement. Details may include, but are not limited to, a description of the good(s) and/or service(s), respective vendor(s), proof of payment by SUBRECIPIENT to vendors and/or personnel, and corresponding general ledger detail, as applicable.
- B. Include a dated cover letter of the SUBRECIPIENT'S organization, with a description defining the period of performance dates during which it has incurred eligible expenses that are now being requested for reimbursement.
- C. Pursuant to 2 CFR § 200.415(a) ("**Required Certifications**"), include the following federally required attestation executed by an individual that is legally authorized to do so by the SUBRECIPIENT:

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal Award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."
- D. By executing this Agreement, the SUBRECIPIENT hereby affirms that it understands that the above are minimum standards for invoices only and are not meant to represent an exhaustive list of what the COUNTY may request or require in order to consider a Reimbursement Request complete or to approve such request for reimbursement.
- E. Notwithstanding the foregoing, as a political subdivision of the State of Florida, the COUNTY's performance, and obligation to pay under this Agreement is contingent upon an appropriation of lawfully available funds by the Board. The COUNTY shall promptly notify the SUBRECIPIENT if the necessary appropriation is not made or funds are otherwise unavailable.

VII. AMENDMENT, TERMINATION, AND DISPUTE RESOLUTION

- A. Amendments

The COUNTY and SUBRECIPIENT may amend this Agreement at any time provided that such amendments make specific reference to this Agreement and are signed in writing by a duly authorized representative of the COUNTY and the SUBRECIPIENT. Amendments will generally be required for the following: i) revision to the scope or objectives of the Program, including purpose or beneficiaries; ii) extension of the Period of Performance and Agreement Term; iii) revision to the total funding amount under the Agreement; and iv) expenditures on items for which applicable cost principles require prior approval (see 24 CFR 570.200h for pre-award/pre-agreement costs).

The COUNTY may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both COUNTY and SUBRECIPIENT.

Changes to the Agreement that will not result in extending the period of performance / Agreement Term, will not increase or decrease the award amount, or will not change the project scope will require written administrative approval signed in writing by an authorized representative by both parties but will not require an amendment to the Agreement.

B. Suspension or Termination

The COUNTY may terminate this Agreement, in whole or in part, upon 10 business days' notice, whenever it determines that the SUBRECIPIENT has failed to comply with any term, condition, requirement, or provision of this Agreement. Failure to comply with any terms of this Agreement, include (but are not limited to) the following:

- i. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
- ii. Failure, for any reason, of the SUBRECIPIENT to fulfill in a timely and proper manner its obligations under this Agreement;
- iii. Ineffective or improper use of funds provided under this Agreement; or
- iv. Submission by the SUBRECIPIENT to the COUNTY reports that are incorrect or incomplete in any material respect.
- v. The COUNTY shall promptly notify the SUBRECIPIENT, in writing, of its determination and the reasons for the termination together with the date on which the termination shall take effect and any other notifications required under 2 CFR part 200, subpart D. Upon termination, the COUNTY retains the right to recover any improper expenditures from the SUBRECIPIENT and the SUBRECIPIENT shall return to the COUNTY any improper expenditures no later than thirty (30) days after the date of termination. The COUNTY

may, at its sole discretion, allow SUBRECIPIENT to retain or be reimbursed for costs reasonably incurred prior to termination, that were not made in anticipation of termination and cannot be canceled provided that said costs meet the provisions of this Agreement, 2 CFR Part 200, Subpart E, Cost Principles, and any other applicable state or Federal statutes, regulations or requirements.

- vi. This Agreement may also be terminated in whole or in part by either the COUNTY or the SUBRECIPIENT upon 30 days' prior written notice, or based upon agreement by both the COUNTY and the SUBRECIPIENT in accordance with the requirements in 2 CFR part 200, subpart D.

C. Dispute resolution provisions are as follows:

- i. To the extent Chapter 558, F.S. is applicable, the parties expressly opt out of the requirements of Chapter 558, F.S., within the meaning of §558.005(1), F.S.
- ii. In the event of a dispute or claim arising out of this Agreement, the parties agree first to try in good faith to settle the dispute by direct discussion. If this is unsuccessful, the parties may enter into mediation in Sarasota County, Florida, with the parties sharing equally in the cost of such mediation.
- iii. In the event mediation, if attempted, is unsuccessful in resolving a dispute, the parties may proceed to litigation as set forth below.
- iv. Any dispute, action or proceeding arising out of or related to this Agreement will be exclusively commenced in the state courts of Sarasota County, Florida, or where proper subject matter jurisdiction exists in the United States District Court for the Middle District of Florida. Each party irrevocably submits and waives any objections to the exclusive personal jurisdiction and venue of such courts, including any objection based on forum non convenience.
- v. The parties hereby waive all rights to trial by jury for any litigation concerning this Agreement.
- vi. This Agreement and the rights and obligations of the parties shall be governed by the laws of the State of Florida without regard to its conflict of laws principles.
- vii. Unless otherwise agreed in writing, the SUBRECIPIENT shall be required to continue all obligations under this Agreement during the pendency of claim or dispute including, but not limited to, actual period of mediation or judicial proceedings.
- viii. If the SUBRECIPIENT is comprised of more than one legal entity, each entity shall be jointly and severally liable hereunder.

VIII. OTHER REQUIREMENTS TO COMPLY WITH FEDERAL STATUTES, REGULATIONS AND THE TERMS AND CONDITIONS OF THE FEDERAL AWARD

The CDBG-DR funds available to the SUBRECIPIENT through this Agreement constitute a subaward of the COUNTY's Federal award under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR part 200. This Agreement includes terms and conditions of the COUNTY's Federal award that are imposed on the SUBRECIPIENT, and the SUBRECIPIENT agrees to carry out its obligations.

A. General Compliance

The SUBRECIPIENT shall comply with all applicable provisions of the Housing and Community Development Act of 1974, as amended, and the regulations at 24 CFR part 570, as modified by the Federal Register notices that govern the use of CDBG-DR funds available under this Agreement. Notwithstanding the foregoing, (1) the SUBRECIPIENT does not assume any of the COUNTY's responsibilities for environmental review, decision-making, and action, described in 24 CFR part 58 and (2) the SUBRECIPIENT does not assume any of the COUNTY's responsibilities for initiating the review process under the provisions of 24 CFR Part 52. The SUBRECIPIENT shall also comply with all other applicable Federal, state and local laws, regulations, and policies that govern the use of the CDBG-DR funds in complying with its obligations under this Agreement.

B. Duplication of Benefits (DOB)

The SUBRECIPIENT shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 USC 5155). The SUBRECIPIENT must comply with HUD's requirements for duplication of benefits, imposed by Federal Register notice (88 FR 32046) on the COUNTY. The SUBRECIPIENT shall carry out the activities as specified herein.

Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act prohibits any person, business, or other entity from receiving duplicative financial assistance for the same disaster recovery purpose from multiple sources of federal and other support (42 United States Code [U.S.C.] 5155(a) and (c)). Duplication occurs when a beneficiary receives assistance from multiple sources for a cumulative amount that exceeds the total need for a particular disaster recovery purpose. The amount of the duplication is the amount of assistance provided in excess of need.

In accordance with CDBG-DR regulations, SUBRECIPIENT is required to disclose all other benefits (e.g., cash, in-kind, grants, loans) received, or which will be received for the proposed project to ensure that federal funds do not duplicate funds received from other sources. In the event DOB occurs, the SUBRECIPIENT shall be required to return the funds to the COUNTY in accordance with Section 4.9 of the CDBG-DR Infrastructure & Public Facilities Program Manual. Typical sources of duplicated benefits for infrastructure can include, but are not limited to, the following:

- i. Federal Emergency Management Agency (FEMA) Public Assistance
- ii. FEMA Hazard Mitigation Grant Program
- iii. FEMA National Flood Insurance Program
- iv. FEMA Increased Cost of Compliance Benefits
- v. U.S. Army Corps of Engineers
- vi. Commercial insurance
- vii. Insurance and personal property replacement
- viii. Forced mortgage payoffs
- ix. Philanthropic cash assistance
- x. Some subsidized loans

C. Drug-Free Workplace

SUBRECIPIENT must comply with drug-free workplace requirements in Subpart B of part 2429, which adopts the governmentwide implementation (2 CFR part 182) of sections 5152-5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701-707).

D. Insurance & Bonding

SUBRECIPIENT shall comply with the bonding and insurance requirements of 2 CFR §200.326 and §200.310 as well as insurance requirements as described in Exhibit . If the SUBRECIPIENT is a self-insured governmental entity, the SUBRECIPIENT shall provide a certificate or verification of self-insurance to the COUNTY.

E. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

The SUBRECIPIENT shall comply with the applicable provisions in 2 CFR part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR part 200. These provisions include:

i. Financial & Program Management

The SUBRECIPIENT shall expend and account for all CDBG-DR funds received under this Agreement in accordance with 2 CFR part 200 subpart D, which covers Standards for Financial and Program Management and 24 CFR 570.502, Applicability of Uniform Administrative Requirements.

ii. Cost Principles

Costs incurred must be in conformance with 2 CFR part 200, subpart E, 24 CFR 570.502, and 2 CFR 200.404. All items of cost listed in 2 CFR part 200, subpart E, that require prior Federal agency approval are allowable without prior approval of HUD to the extent they comply with the general policies and principles stated in 2 CFR part 200, subpart E and are otherwise eligible under this agreement, except for the following:

- a. Depreciation methods for fixed assets shall not be changed without the approval of the Federal cognizant agency;
- b. Fines penalties, damages, and other settlements are unallowable costs to the CDBG program;
- c. Costs of housing (e.g., depreciation, maintenance, utilities, furnishings, rent), housing allowances and personal living expenses (goods or services for personal use) regardless of whether reported as taxable income to the employees (2 CFR 200.445);
- d. Organization costs (2 CFR 200.455); and
- e. Pre-Award Costs, as limited by this agreement.

F. Documentation and Record Keeping

i. Records to be Maintained

The SUBRECIPIENT shall establish and maintain records according to 24 CFR 570.506 and sufficient to enable the COUNTY to determine whether the SUBRECIPIENT has complied with this Agreement, applicable Federal statutes and regulations, and the terms and conditions of the COUNTY's Federal award. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG-DR Program;
- c. Records required to demonstrate that the payment was for an eligible use under the CDBG-DR program;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG-DR assistance;
- e. Copies of disbursements paid to contractors;
- f. Records documenting compliance with the fair housing and equal opportunity components of the CDBG-DR program;
- g. Financial records as required by 24 CFR 570.502, and 2 CFR 200 and any applicable Appendices; and
- h. Other records necessary to document compliance with the applicable provisions of 24 CFR Part 570 and 24 CFR Part 75.

ii. Access to Records

The SUBRECIPIENT shall furnish and cause each of its own subrecipients and subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the COUNTY, HUD, or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations, provisions stated herein and in accordance with 2 CFR 200.337.

iii. Record Retention and Transmission of Records to the COUNTY

The SUBRECIPIENT shall retain all financial records, supporting documents, statistical records, and all other documents and information pertinent to the Agreement for the longer of: a period of five (5) years from the date of submission of the COUNTY'S final expenditure report to HUD, or, if there is litigation, claims, audit, negotiation or other actions related to these funds or Agreement during said 5-year period, until completion of the action and final resolution of all issues which arise from it. Records for activities subject to the reversion of assets provisions at 24 CFR 570.503(b)(7) or the change of use provisions at 24 CFR 570.505 must be maintained for 3 years after those provisions no longer apply.

The preceding requirement is however, subject to the following exceptions:

- a. Records for activities subject to the reversion of assets provisions at 24 CFR § 570.503(b)(7) or change of use provisions at 24 CFR § 570.505 must be maintained for as long as those provisions continue to apply to the activity, otherwise, records for real property and equipment acquired under this Agreement must be retained for 5 years after final disposition;
- b. Records for individual activities for which there are outstanding loan balances, other receivables, or contingent liabilities must be retained until such receivables or liabilities have been satisfied;
- c. If any litigation, claim, or audit is started before the expiration of the 5-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken;
- d. When the SUBRECIPIENT is notified in writing by HUD, the cognizant agency for audit as defined in 2 CFR 200.18, the oversight agency for audit as defined in 2 CFR 200.73, the cognizant agency for indirect costs as defined in 2 CFR 200.19, or the COUNTY, the SUBRECIPIENT shall extend the retention period consistent with the notification;
- e. When records are transferred to or maintained by HUD or the COUNTY, the 5-year retention requirement is not applicable to the SUBRECIPIENT;
- f. The retention period for the records pertaining to the earning of the program income (as defined in this Agreement) starts from the end of the COUNTY's fiscal year in which the program income is earned.

iv. Client Data and Other Sensitive Information

If the scope of this Agreement pertains to services for the benefit of specific individuals or households, the SUBRECIPIENT shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to the COUNTY and/or monitors or their designees for review upon request.

The SUBRECIPIENT must comply with 2 CFR 200.303 and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 CFR 200.1 and other information HUD or the COUNTY designates as sensitive or the SUBRECIPIENT considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality. Also applicable is 24 CFR 570.508.

G. Close-out

The SUBRECIPIENT shall closeout its use of the CDBG-DR funds and its obligations under this Agreement by complying with the closeout procedures in 2 CFR 200.344 and 2 CFR 200.345. Activities during this close-out period may include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the COUNTY), and determining

the custodianship of records.

Notwithstanding the terms of 2 CFR 200.344, upon the expiration of this Agreement, the SUBRECIPIENT shall transfer to the COUNTY any CDBG-DR funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG-DR funds, further, any real property under the SUBRECIPIENT's control that was acquired or improved in whole or in part with CDBG-DR funds (including CDBG-DR funds provided to the SUBRECIPIENT in the form of a loan) shall be treated in accordance with 24 CFR 570.503(b)(7) and 88 FR 32046(V)(A).

H. Audits, Inspections, and Monitoring

i. Single Audit

The SUBRECIPIENT must be audited as required by 2 CFR part 200, subpart F when it is expected that the SUBRECIPIENT's Federal awards expended during the respective fiscal year equaled or exceeded the threshold set forth in §200.501 Audit requirements.

ii. Inspections and Monitoring

The SUBRECIPIENT shall permit the COUNTY and auditors to have access to the SUBRECIPIENT's records and financial statements as necessary for the COUNTY to meet the requirements of 2 CFR part 200.

The SUBRECIPIENT must submit to monitoring of its activities by the COUNTY as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement.

Reviews or audits may include: (1) reviewing financial and performance reports required by the COUNTY; (2) following-up and ensuring that the SUBRECIPIENT takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the SUBRECIPIENT from the COUNTY detected through audits, on-site reviews, and other means; and (3) issuing a management decision for audit findings pertaining to this Federal award provided to the SUBRECIPIENT from the COUNTY as required by 2 CFR §200.521.

iii. Corrective Actions

The COUNTY may issue management decisions and may consider taking enforcement actions if noncompliance is detected during audits. The COUNTY may require the SUBRECIPIENT to take timely and appropriate action on all deficiencies pertaining to the Federal award provided to the SUBRECIPIENT from the COUNTY detected through audits, on-site reviews, and other means. In response to audit deficiencies or other findings of noncompliance with this Agreement, COUNTY may impose additional conditions on the use of the CDBG-DR funds to ensure future compliance, or provide training and technical assistance as needed to correct noncompliance.

I. Procurement and Contractor Oversight

The SUBRECIPIENT shall comply with the procurement standards in 2 CFR §200.318 - §200.327 when procuring property and services under this Agreement unless specified otherwise herein.

If the SUBRECIPIENT is a non- governmental entity, the SUBRECIPIENT shall comply with the current COUNTY Procurement Code so long as the Procurement Code is more stringent and not in conflict with CFR 200. In the event of a conflict, 2 CFR 200 applies.

In the event the SUBRECIPIENT is a governmental entity, it may follow its own procurement policies, provided the policies are equal to or more stringent than and not in conflict with those found in 2 CFR 200. In the event of a conflict, 2 CFR 200 applies.

The SUBRECIPIENT shall impose the SUBRECIPIENT's obligations under this Agreement on its contractors, specifically or by reference, so that such obligations will be binding upon each of its contractors.

The SUBRECIPIENT must comply with CDBG-DR regulations regarding debarred or suspended entities at 24 CFR 570.609. CDBG-DR funds may not be provided to excluded or disqualified persons.

The SUBRECIPIENT shall maintain oversight of all activities under this Agreement and shall ensure that for any procured contract or agreement, its contractors perform according to the terms and conditions of the procured contracts or agreements, and the terms and conditions of this Agreement.

The SUBRECIPIENT shall obtain approval in writing from the COUNTY before advertising a solicitation, awarding a solicitation, executing a contract, amending an executed agreement.

J. Property Standards

Real property acquired by the SUBRECIPIENT under this Agreement shall be subject to 24 CFR 570.505, 24 CFR 570.200(j) and 24 CFR §5.109 where applicable.

The SUBRECIPIENT shall also comply with the Property Standards at 2 CFR 200.311, 2 CFR 200.312, 2 CFR 200.314 through 2 CFR 200.316. The SUBRECIPIENT shall also comply with 2 CFR 200.313 Equipment, except that when the equipment is sold, the proceeds shall be program income, and equipment not needed by the SUBRECIPIENT for activities under this Agreement shall be transferred to the COUNTY for its CDBG-DR program or may be retained after compensating the COUNTY.

K. Rights to Inventions

If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the SUBRECIPIENT wishes to enter into a contract with a small business firm or nonprofit

organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the SUBRECIPIENT must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

L. Federal Funding Accountability and Transparency Act (FFATA)

The SUBRECIPIENT shall comply with the requirements of 2 CFR part 25 Universal Identifier and System for Award Management (SAM). The SUBRECIPIENT must have an active registration in SAM in accordance with 2 CFR part 25, appendix A, and must have a Unique Entity Identifier (UEI) number. The SUBRECIPIENT must also comply with provisions of the Federal Funding Accountability and Transparency Act, which includes requirements on executive compensation, and 2 CFR part 170 Reporting Subaward and Executive Compensation Information.

SEPARATE FFATA CERTIFICATION INCLUDED FOR SIGNATURE

M. Relocation, Real Property Acquisition, and One-for-one Housing Replacement

i. General

The SUBRECIPIENT shall comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), 42 USC 4601 – 4655, 49 CFR part 24, 24 CFR part 42, and 24 CFR 570.606.

In addition to other URA requirements, these regulations (49 CFR § 24.403(d)) implement Section 414 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 USC § 5181, which provides that "Notwithstanding any other provision of law, no person otherwise eligible for any kind of replacement housing payment under the [URA] shall be denied such eligibility as a result of his being unable, because of a major disaster as determined by the President, to meet the occupancy requirements set by such Act".

ii. Waivers and Alternative Requirements

The SUBRECIPIENT shall comply with the following waivers and alternative requirements related to the URA found in FR 88 FR 32046.

a. Relocation by SUBRECIPIENT

SUBRECIPIENT will be required to adopt Sarasota County’s Residential Anti-Displacement and Relocation Assistance Plan or establish separate optional relocation policies prior to undertaking any activity assisted with funding from CDBG-DR. The written policy must: be available to the public, describe the relocation assistance that the SUBRECIPIENT has elected to provide, and provide for equal relocation assistance within each class of displaced persons according to 24 CFR 570.606(d).

In the event of displacement because of a federally funded award, the COUNTY requires that the SUBRECIPIENT comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601 et seq.) ["URA"], for any household, regardless of income, which is involuntarily and permanently displaced, and to comply with Section 104(d). Any demolition or disposition of public housing is subject to Section 18 of United States Housing Act of 1937, as amended, and 24 CFR part 970.

iii. URA Regulations

Activities and projects undertaken with CDBG-DR funds may be subject to the URA, section 104(d) of the HCDA (42 U.S.C. 5304(d)), and CDBG program requirements related to displacement, relocation, acquisition, and replacement of housing, except as modified by waivers and alternative requirements provided in FR-6368-N-01.

In such notice, HUD waived or provided alternative requirements for the purpose of promoting the availability of decent, safe, and sanitary housing with respect to the use of CDBG-DR funds allocated under the Consolidated Notice.

iv. Section 104(d) One-for-One Replacement

Current CDBG-DR regulations waive the requirement to provide one-for-one replacement requirements at section 104(d)(2)(A)(i) and (ii) and 104(d)(3) of the HCDA and 24 CFR 42.375, for owner-occupied lower income dwelling units that are damaged by the disaster and not suitable for rehabilitation. Units which meet the COUNTY's definition of Not Suitable for Rehabilitation are exempted from the one-for-one replacement requirements. The COUNTY's definition of not suitable for rehabilitation is included in the COUNTY's CDBG-DR Action Plan and outlined below:

- a. The cost to properly "rehabilitate" the unit, to bring it to livable standards under local code and HUD property and habitability standards, exceeds 50 percent of the total current value of the property or a comparable reconstruction;
- b. The property is located in an area where environmental or other hazards place residents in undue harm as identified through an environmental review or by other means as the COUNTY determines;
- c. The structure has been condemned under local code; or
- d. The building is identified as a repetitive loss structure.

Tenant-occupied and vacant occupiable lower-income dwelling units demolished or converted to another use other than lower-income housing in connection with a CDBG-DR assisted activity are generally subject to one-for-one replacement requirements at 24 CFR 42.375 and these provisions are not waived.

v. Section 104(d) Relocation Assistance

To prevent disparities in the provision of relocation assistance associated with activities funded by HUD or FEMA, the Federal Registration notice waives relocation assistance requirements at section 104(d)(2)(A)(iii) and (B) of the HCDA and 24 CFR 42.350, to the extent that an eligible displaced person, as defined under 24 CFR 42.305, may choose to receive either assistance under the URA (49 CFR part 24), or assistance under section 104(d) (24 CFR 42.350).

This waiver does not impact a person's eligibility as a displaced person under section 104(d), it merely limits the amounts and types of relocation assistance that a section 104(d) eligible displaced person is eligible to receive. A section 104(d) eligible displaced person is eligible to receive the amounts and types of assistance for displaced persons under the URA, as may be modified by the waivers and alternative requirements in this notice for activities related to disaster recovery.

This limited waiver of the section 104(d) relocation assistance requirements assures uniform and equitable treatment for individuals eligible to receive benefits under section 104(d) by establishing that all forms of relocation assistance to those individuals must be in the amounts and for the types of assistance provided to displaced persons under URA requirements.

a. URA Replacement Housing Payments

HUD waivers allow an agency to use tenant-based rental assistance (such as Section 8 housing choice vouchers) to meet all or a portion of its relocation assistance obligation if it also provides comparable replacement dwellings for consideration by the displaced person.

b. Voluntary Purchase for Primary Residence

49 CFR 24.101(b)(2) is waived to the extent that it applies to a homebuyer, who does not have the power of eminent domain, and uses CDBG-DR funds in connection with the voluntary purchase and occupancy of a home the homebuyer intends to make their primary residence. Tenants displaced by these voluntary acquisitions may be eligible for relocation assistance.

c. Voluntary Acquisition

The requirements of URA do not apply to acquisitions that meet all of the following conditions (49 CFR 24.101(b)(1)):

1. No specific site or property needs to be acquired, although the COUNTY may limit its search for alternative sites to a general geographic area. Where the COUNTY wishes to purchase more than one site within a general geographic area on this basis, all owners are to be treated similarly. (See appendix A, § 24.101(b)(1)(i).)
 - a. The property to be acquired is not part of an intended, planned, or designated project area where all or substantially all of the property within the area is to be acquired within specific time limits.
2. The Agency, as that term is defined in 49 CFR 24.2, will not acquire the property if negotiations fail to result in an amicable agreement, and the owner is so informed in writing.

3. The Agency, as that term is defined in 49 CFR 24.2, will inform the owner in writing of what it believes to be the market value of the property. (See appendix A, § 24.101(b)(1)(iv) and (2)(ii).)

d. Section 414 Waiver of the Robert T. Stafford Disaster Relief and Emergency Assistance Act

Section 414 of the Stafford Act is waived to the extent that it would apply to real property acquisition, rehabilitation, or demolition of real property for a CDBG-DR funded project, undertaken by COUNTY or its SUBRECIPIENT, that began more than one (1) year after the Presidentially declared disaster, provided that the project was not planned, approved, or otherwise underway prior to the disaster. SUBRECIPIENT understands that the program commencement date is the earliest of:

1. The date of an approved Release for Request of Funds (RROF) and certification, or
2. the date of completion of the site-specific review when a program utilizes tiered environmental reviews, or
3. the date of sign-off by the approving official when a project converts to exempt under 24 CFR 58.34(a)(12).

The SUBRECIPIENT will ensure that this waiver does not apply to persons that meet the occupancy requirements to receive a replacement housing payment under the URA nor does it apply to persons displaced or relocated temporarily by other HUD- funded programs or projects. The SUBRECIPIENT will ensure that such persons' eligibility for relocation assistance and payments under the URA is not impacted by this waiver.

N. Nondiscrimination

i. 24 CFR part 6

The SUBRECIPIENT will comply with 24 CFR part 6, which implements the provisions of section 109 of title I of the Housing and Community Development Act of 1974 (Title I) (42 U.S.C. 5309). Section 109 provides that no person in the United States shall, on the ground of race, color, national origin, religion, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with Federal financial assistance.

The SUBRECIPIENT will adhere to the prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107) (Age Discrimination Act) and the prohibitions against discrimination on the basis of disability under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) (Section 504). Section 109 of the HCDA makes these requirements applicable to programs or activities funded in whole or in part with CDBG-DR funds. Thus, the SUBRECIPIENT shall comply with regulations of 24 CFR part 8, which implement Section 504 for HUD programs, and the regulations of 24 CFR part 146, which implement the Age Discrimination Act for HUD programs.

ii. Architectural Barriers Act and the Americans with Disabilities Act

The SUBRECIPIENT shall ensure that its activities are consistent with requirements of Architectural Barriers Act and the Americans with Disabilities Act.

The Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) requires certain Federal and Federally funded buildings and other facilities to be designed, constructed, or altered in accordance with standards that insure accessibility to, and use by, physically handicapped people. A building or facility designed, constructed, or altered with funds allocated or reallocated under this part after December 11, 1995, and that meets the definition of “residential structure” as defined in 24 CFR 40.2 or the definition of “building” as defined in 41 CFR 101-19.602(a) is subject to the requirements of the Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) and shall comply with the Uniform Federal Accessibility Standards (appendix A to 24 CFR part 40 for residential structures, and appendix A to 41 CFR part 101-19, subpart 101-19.6, for general type buildings).

The Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155, 201, 218 and 225) (ADA) provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications. It further provides that discrimination includes a failure to design and construct facilities for first occupancy no later than January 26, 1993, that are readily accessible to and usable by individuals with disabilities. Further, the ADA requires the removal of architectural barriers and communication barriers that are structural in nature in existing facilities, where such removal is readily achievable—that is, easily accomplishable and able to be carried out without much difficulty or expense.

The SUBRECIPIENT shall comply with the laws, regulations, and executive orders referenced in 24 CFR 570.607 regarding employment and contracting to the extent they are applicable.

iii. Title VI of the Civil Rights Act of 1964 (24 CFR part 1)

a. General Compliance:

The SUBRECIPIENT shall comply with the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352), as amended 24 CFR 570.601 and 570.602. No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity funded by this Agreement. The specific nondiscrimination provisions at 24 CFR 1.4 apply to the use of these funds. The SUBRECIPIENT shall not intimidate, threaten, coerce, or discriminate against any person for the purpose of interfering with any right or privilege secured by title VI of the Civil Rights Act of 1964 or 24 CFR part 1, or because he or she has made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing under 24 CFR part 1. The identity of complainants shall be kept confidential except to the extent necessary to carry out the purposes of 24 CFR part 1, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder.

b. Assurances and Real Property Covenants:

As a condition to the approval of this Agreement and the extension of any Federal financial assistance, the SUBRECIPIENT assures that the program or activities described in this Agreement will be conducted and the housing, accommodations, facilities, services, financial aid, or other benefits to be provided will be operated and administered in compliance with all requirements imposed by or pursuant to this part 1.

If the Federal financial assistance under this Agreement is to provide or is in the form of personal property or real property or interest therein or structures thereon, the SUBRECIPIENT's assurance herein shall obligate the SUBRECIPIENT or, in the case of a subsequent transfer, the transferee, for the period during which the property is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits, or for as long as the recipient retains ownership or possession of the property, whichever is longer. In all other cases the assurance shall obligate the SUBRECIPIENT for the period during which Federal financial assistance is extended pursuant to the contract or application.

This assurance gives the COUNTY and the United States a right to seek judicial enforcement of the assurance and the requirements on real property.

In the case of real property, structures or improvements thereon, or interests therein, acquired with Federal financial assistance under this Agreement or acquired with CDBG-DR funds and provided to the SUBRECIPIENT under this Agreement, the instrument effecting any disposition by the SUBRECIPIENT of such real property, structures or improvements thereon, or interests therein, shall contain a covenant running with the land assuring nondiscrimination for the period during which the real property is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

If the SUBRECIPIENT receives real property interests or funds for the acquisition of real property interests under this Agreement, to the extent that rights to space on, over, or under any such property are included as part of the program receiving such assistance, the nondiscrimination requirements of this part 1 shall extend to any facility located wholly or in part in such space.

iv. Affirmative Action

a. Approved Plan

The SUBRECIPIENT agrees that it shall carry out an Affirmative Action Program in compliance with the President's Executive Order 11246 of September 24, 1966, as amended.

b. Women- and Minority-Owned Businesses (W/MBE)

The SUBRECIPIENT shall take the affirmative steps listed in 2 CFR 200.321(b)(1) through (5) to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible when the SUBRECIPIENT procures property or services under this Agreement.

c. Notifications

The SUBRECIPIENT will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the SUBRECIPIENT's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

d. Equal Employment Opportunity and Affirmative Action (EEO/AA) Statement

The SUBRECIPIENT shall, in all solicitations or advertisements for employees placed by or on behalf of the SUBRECIPIENT, state that it is an Equal Opportunity or Affirmative Action employer.

O. Labor and Employment

i. Labor Standards – Davis Bacon and Related Acts

The SUBRECIPIENT shall comply with the labor standards in Section 110 of the Housing and Community Development Act of 1974, as amended and ensure that all laborers and mechanics employed by contractors or subcontractors in the performance of construction work financed in whole or in part with assistance received under this Agreement shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis- Bacon Act, as amended (40 U.S.C. 3141, *et seq.*), and 29 CFR part 1, 3, 5, 6, and 7, provided, that this requirement shall apply to the rehabilitation of residential property only if such property contains not less than 8 units.

The SUBRECIPIENT agrees to comply with the Copeland Anti- Kick Back Act (18 U.S.C. 874) and its implementing regulations of the U.S. Department of Labor at 29 CFR part 3 and part 5. The SUBRECIPIENT shall maintain documentation that demonstrates compliance with applicable hour and wage requirements. Such documentation shall be made available to the COUNTY for review upon request and reviewed for compliance with applicable provisions.

P. Section 3 of the Housing and Urban Development Act of 1968

i. Compliance

The SUBRECIPIENT shall comply with the provisions of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 USC 1701u, and its implementing regulations at 24

CFR part 135.

The SUBRECIPIENT shall include the “Section 3 clause” at 24 CFR 135.38 in every “Section 3 covered contract” (as defined in 24 CFR 135.5).

Q. Conduct

i. Hatch Act

The SUBRECIPIENT shall comply with the Hatch Act, 5 USC 1501 – 1508, and shall ensure that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

ii. Conflict of Interest

In the procurement of supplies, equipment, construction, and services pursuant to this Agreement, the SUBRECIPIENT shall comply with the conflict of interest provisions in 2 CFR 200.317 and 200.318. In all cases not governed by 2 CFR 200.317 and 200.318, the SUBRECIPIENT shall comply with the conflict of interest provisions in 24 CFR 570.611.

iii. Lobbying Certification

The SUBRECIPIENT hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions;
- c. It shall require that the language of paragraph (a) through (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subawardees at all tiers shall certify and disclose accordingly; and

- d. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is required by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

SEPARATE LOBBYING FORM INCLUDED FOR SIGNATURE

iv. Government-Wide Debarment and Suspension

The SUBRECIPIENT shall comply and facilitate compliance with U.S. Housing and Urban Development regulations, “Non-procurement Suspension and Debarment,” 2 C.F.R. part 2424 which adopts and supplements the Office of Management and Budget (U.S. OMB) “Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement),” 2 C.F.R. 180. These provisions apply to each contract at any tier of \$25,000 or more, and to each contract at any tier for a federally required audit (irrespective of the contract amount). As such, the SUBRECIPIENT shall verify by reviewing the SAM at <https://www.sam.gov>, if necessary, that its principals, affiliates, and subcontractors are eligible to participate in this federally funded contract and are not presently declared by any Federal department or agency to be:

- a. Debarred from participation in any federally assisted Award;
- b. Suspended from participation in any federally assisted Award;
- c. Proposed for debarment from participation in any federally assisted Award;
- d. Declared ineligible to participate in any federally assisted Award;
- e. Voluntarily excluded from participation in any federally assisted Award; or
- f. Disqualified from participation in any federally assisted Award.

The certification in this clause is a material representation of fact relied upon by the COUNTY. If it is later determined by the COUNTY that the SUBRECIPIENT knowingly rendered an erroneous certification, in addition to remedies available to the COUNTY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The SUBRECIPIENT agrees to comply with the requirements of 2 C.F.R. part 180, subpart C, as supplemented by 2 C.F.R. part 2424, while this offer is valid and throughout the period of any contract that may arise from this offer. The SUBRECIPIENT further agrees to include a provision requiring such compliance in its lower tier covered transactions.

SEPARATE DEBARMENT FORM INCLUDED FOR SIGNATURE

R. Religious Activities

The SUBRECIPIENT agrees that funds provided under this Agreement shall not be utilized for inherently religious activities prohibited by 24 CFR 5.109, such as worship, religious instruction, or proselytization.

S. Environmental Conditions

i. Prohibition on Choice Limiting Activities Prior to Environmental Review

The SUBRECIPIENT must comply with the limitations in 24 CFR 58.22 even though the SUBRECIPIENT is not delegated the requirement under Section 104(g) of the HCD Act for environmental review, decision- making, and action (see 24 CFR part 58) and is not delegated the COUNTY's responsibilities for initiating the review process under the provisions of 24 CFR Part 52. 24 CFR 58.22 imposes limitations on activities pending clearance, and specifically limits commitments of HUD funds or non-HUD funds by any participant in the development process before completion of the environmental review. A violation of this requirement may result in a prohibition on the use of Federal funds for the activity.

ii. Air and Water

The SUBRECIPIENT shall comply with the following requirements insofar as they apply to the performance of this Agreement:

- a. Air quality. (1) The Clean Air Act (42 U.S.C. 7401 et. seq.) as amended; particularly section 176(c) and (d) (42 U.S.C. 7506(c) and (d)); and (2) Determining Conformity of Federal Actions to State or Federal Implementation Plans (Environmental Protection Agency—40 CFR parts 6, 51, and 93);
- b. Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended, including the requirements specified in Section 114 and Section 308 of the Federal Water Pollution Control Act, as amended, and all regulations and guidelines issued thereunder.

iii. Flood Disaster Protection

The SUBRECIPIENT shall comply with the mandatory flood insurance purchase requirements of Section 102 of the Flood Disaster Protection Act of 1973, as amended by the National Flood Insurance Reform Act of 1994, 42 USC 4012a. Additionally, the SUBRECIPIENT shall comply with Section 582 of the National Flood Insurance Reform Act of 1994, as amended, (42 U.S.C. 5154a), which includes a prohibition on the provision of flood disaster assistance, including loan assistance, to a person for repair, replacement, or restoration for damage to any personal, residential, or commercial property if that person at any time has received Federal flood disaster assistance that was conditioned on the person first having obtained flood insurance under applicable Federal law and the person has subsequently failed to obtain and maintain flood insurance as required under applicable Federal law on such property. Section 582 also includes a responsibility to notify property owners of their responsibility to notify transferees about mandatory flood purchase requirements. More information about these requirements is available in the Federal Register notices governing the CDBG-DR award.

iv. Lead-Based Paint

The SUBRECIPIENT shall comply with the Lead-Based Paint Poisoning Prevention Act (42

U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at 24 CFR part 35, subparts A, B, J, K, and R, which apply to activities under this Agreement.

v. Historic Preservation

The SUBRECIPIENT shall comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended, codified in title 54 of the United States Code, and the procedures set forth in 36 CFR part 800 insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

T. Procurement of Recovered Materials

The SUBRECIPIENT must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

U. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

The SUBRECIPIENT is prohibited from obligating or expending loan or grant funds to:

- i. Procure or obtain;
 - ii. Extend or renew a contract to procure or obtain; or
 - iii. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- a. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video

surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

- b. Telecommunications or video surveillance services provided by such entities or using such equipment.
- c. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.
- iv. In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

IX. OTHER REQUIREMENTS PURSUANT TO FLORIDA LAWS

A. Pursuant to §287.133(2)(a), F.S., a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

B. The Contractor shall comply with all federal, state, and local laws, regulations and ordinances applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex, or national origin in the performance of work under this Contract.

C. §287.135, F.S., prohibits agencies from contracting with companies for goods or services that are on the Scrutinized Companies that Boycott Israel List, or with companies that are engaged in a boycott of Israel, and from contracting with companies for goods or services of \$1,000,000 or more that are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or are engaged in business operations in Cuba or Syria. The lists are created pursuant to §215.473 and §215.4725, F.S. Contractor certifies that it is not listed on the Scrutinized Companies that Boycott Israel List, the

Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and is not engaged in a boycott of Israel or engaged in business operations in Cuba or Syria, and understands that pursuant to §287.135, F.S., the submission of a false certification may subject Contractor to civil penalties, attorney's fees, and/or costs. In accordance with §287.135, F.S., the County may terminate this Contract if a false certification has been made, or the Contractor is subsequently placed on any of these lists, or engages in a boycott of Israel or is engaged in business operations in Cuba or Syria.

D. Contracting with Entities of Foreign Concern (FS §287.138)

Beginning January 1, 2024, a governmental entity may not accept a bid on, a proposal for, or a reply to, or enter into, a contract with an entity which would grant the entity access to an individual's personal identifying information unless the entity provides the governmental entity with an affidavit signed by an officer or representative of the entity under penalty of perjury attesting that the entity does not meet any of the criteria listed below.

- i. The entity is owned by the government of a foreign country of concern;
- ii. The government of a foreign country of concern has a controlling interest in the entity; or
- iii. The entity is organized under the laws of or has its principal place of business in a foreign country of concern.

Separate Foreign Country of Concern Attestation Included for Signature

X. TRAVEL

The SUBRECIPIENT shall obtain written approval from the COUNTY prior to any travel outside the metropolitan area with funds provided under this Subrecipient Agreement. Travel expenses, if authorized by the COUNTY, will be reimbursed according to section 112.061, Florida Statute, and Sarasota County Resolution No. 2016-170 and applicable federal laws.

XI. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice. Communication and details concerning this Agreement shall be directed to the following representatives:

COUNTY

SUBRECIPIENT

With copies to:

With copies to:

COUNTY

SUBRECIPIENT

Any change in the Agents listed above will be promptly communicated by the party making the change.

XII. PUBLIC RECORDS

SUBRECIPIENT shall comply with the public records laws of the State of Florida. To the extent that SUBRECIPIENT is acting on behalf of the COUNTY within the meaning of section 119.001 (2), Florida Statutes, SUBRECIPIENT shall keep and maintain public records required by COUNTY to perform the services which form the subject matter of this Agreement, upon request from the COUNTY's custodian of public records; provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, FS, as amended from time to time, or as otherwise provided by law; ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law. Meet all requirements for retaining public records and transfer, at no cost, to COUNTY all public records in possession of SUBRECIPIENT upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to COUNTY in a format that is compatible with the Information technology systems of COUNTY. In the event SUBRECIPIENT fails to comply with a public records request, COUNTY shall be authorized to enforce this provision.

IF THE SUBRECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SUBRECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**Sarasota County
Public Records office
1660 Ringling Blvd.
Sarasota, FL 34236**

Phone: 941-861-5886

Email: publicrecords@scgov.net

XIII. INDEPENDENT CONTRACTOR

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The SUBRECIPIENT shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The COUNTY shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the SUBRECIPIENT is an independent contractor.

SUBRECIPIENT is not an employee, agent or servant of COUNTY and shall not represent itself as such. All persons engaged in any work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the SUBRECIPIENT's sole direction, supervision and control. The SUBRECIPIENT shall exercise control over the means and manner in which it and its employees and subcontractors perform the work, and in all respects the SUBRECIPIENT's relationship and the relationship of its employees or subcontractors to the COUNTY shall be that of an independent contractor and not as employees or agents of the COUNTY. The SUBRECIPIENT shall be solely responsible for providing benefits and insurance to its employees.

XIV. FORCE MAJEURE

The SUBRECIPIENT specifically agrees that all work performed under the terms and conditions of this Agreement shall be completed within the time limits as set forth herein, or specified by the COUNTY's Administrative Agent, subject only to delays caused by force majeure, or as otherwise defined herein. "Force majeure" shall be deemed to be any cause affecting the performance of this Agreement arising from or attributable to acts, events, omissions or accidents beyond the reasonable control of the parties.

XV. HOLD HARMLESS, INDEMNIFICATION

To the greatest extent the law allows, SUBRECIPIENT shall hold harmless, defend and indemnify the COUNTY from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the SUBRECIPIENT'S performance or nonperformance of the services or subject matter called for in this Agreement. Nothing contained herein shall constitute a waiver of by either party of its sovereign immunity or the provisions of section 768.28, Florida Statutes. Further, nothing contained herein shall constitute or be construed as a consent by either party to be sued by third parties for any matter arising out of or relating to this Agreement. This Section shall survive the termination or expiration of this Agreement.

XVI. VENUE, JURISDICTION, WAIVER OF JURY TRIAL

Any dispute, action or proceeding arising out of or related to this Agreement will be exclusively commenced in the state courts of Sarasota County, Florida, or where proper subject matter jurisdiction exists in the United States District Court for the Middle District of Florida. Each party irrevocably submits and waives any objections to the exclusive personal jurisdiction and venue of such courts, including any objection based on forum non conveniens. The Parties hereby waive all rights to trial by jury for any litigation undertaken concerning this Subrecipient Agreement. The construction of this Agreement and the rights and obligations of the parties shall be governed by the laws of the State of Florida.

XVII. ASSIGNMENT

The SUBRECIPIENT shall not assign or transfer any interest in this Agreement. The SUBRECIPIENT shall not enter into any contracts, agreements, purchase orders, or the like with any person, entity, agency, or individual in the performance of this Agreement without the prior written approval of the COUNTY. The SUBRECIPIENT must receive prior written approval from the COUNTY for any and all advertisements, announcements, awards, solicitations and the like related to and/or using funds from this Agreement.

XVIII. SUBCONTRACTS

The SUBRECIPIENT shall notify the COUNTY of all subcontracts and provide a copy of the fully executed agreement(s). The SUBRECIPIENT will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance. The SUBRECIPIENT shall cause all applicable provisions of this Agreement to be included in and made a part of any subcontract. The SUBRECIPIENT shall undertake to ensure that all subcontracts shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the COUNTY along with documentation concerning the selection process.

XIX. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

XX. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

XXI. WAIVER

The COUNTY'S delay or failure to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of the COUNTY's right to pursue remedies related to this

Agreement. at law or in equity. Nor shall the COUNTY's single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right. The rights and remedies of the COUNTY provided for under this Agreement are in addition to any other rights and remedies provided by law or equity.

XXII. SURVIVAL

Sections **II.A, II.B, III, IV, V, VI, VIII, XII, XIII, XV, XVI, XVII, XXII**, and any right or obligation of the parties in this Subrecipient Agreement which by its express terms or nature and context is intended to, survive the termination or expiration of this Subrecipient Agreement.

XXIII. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the COUNTY and the SUBRECIPIENT for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the COUNTY and the SUBRECIPIENT with respect to this Agreement.

[Remainder of page left blank.]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date last written below.

ATTEST:

SUBRECIPIENT

By: _____
Printed Name, Title, Entity

By: _____
Printed Name, Title, Entity

Approved as to form and correctness:

Attorney Name

Date signed by [Title]

ATTEST:
KAREN E. RUSHING, Clerk of the
Circuit Court and Ex-Officio
Clerk of the Board of COUNTY
Commissioners of Sarasota,
COUNTY Florida

BOARD OF COUNTY COMMISSIONERS
OF SARASOTA COUNTY, FLORIDA

By: _____
Deputy Clerk

By: _____
Chair

Approved as to form and correctness:

By: _____
COUNTY Attorney

Date signed by Sarasota County

**EXHIBIT 1
FEDERAL SUB-AWARD INFORMATION**

1. Subrecipient's Name:
2. Subrecipient's unique entity identifier:
3. Federal Award Identification Number:
4. Federal Award Date:
5. Subaward Period of Performance Start and End Date:
6. Subaward Budget Period Start and End Date:
7. Amount of Federal Funds Obligated by this Agreement by the pass-through entity to the Subrecipient:
8. Total Amount of Federal Funds Obligated to Subrecipient by the pass-through entity:
9. Total Amount of the Federal Award committed to the Subrecipient by the pass-through entity:
10. Federal Award Project Description:
11. Name of Federal Awarding Agency: U.S. Department of Housing and Urban Development (HUD)
12. Name of Pass-Through Entity: Sarasota County
13. Contact Information for the Pass-Through Entity:
Sarasota County
ATTN: Program Management Division
1660 Ringling Blvd., 3rd Floor
Sarasota Florida 34236
Email: resilientsrq@scgov.net
14. Assistance Listing Name: Community Development Block Grants/ Entitlement Grants
15. Assistance Listing Number: 14.218
16. Award is Research and Development: No
17. Indirect Cost Rate for Award: N/A

GOVERNMENT WIDE DEBARMENT AND SUSPENSION

The SUBRECIPIENT shall comply and facilitate compliance with U.S. Housing and Urban Development, "Non-procurement Suspension and Debarment," 2 C.F.R. part 2424, which adopts and supplements the Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement)," 2 C.F.R. part 180. These provisions apply to each contract at any tier of \$25,000 or more, and to each contract at any tier for a federally required audit (irrespective of the contract amount). As such, the Contractor shall verify that its principals, affiliates, and subcontractors are eligible to participate in this federally funded contract and are not presently declared by any Federal department or agency to be:

- a. Debarred from participation in any federally assisted Award;
- b. Suspended from participation in any federally assisted Award;
- c. Proposed for debarment from participation in any federally assisted Award;
- d. Declared ineligible to participate in any federally assisted Award;
- e. Voluntarily excluded from participation in any federally assisted Award; or
- f. Disqualified from participation in any federally assisted Award.

By signing and submitting this form, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by the COUNTY. If it is later determined by the COUNTY that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the COUNTY, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The SUBRECIPIENT agrees to comply with the requirements of 2 CFR part 180, subpart C, as supplemented by 2 CFR part 2424, while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Date _____
Print Name of Authorized Official _____
Title _____
Signature of Authorized Official _____
Company Name _____

LOBBYING FORM
31 U.S.C. 1352 and 2 CFR Part 200 Appendix II (I)

The Lobbying requirements mandate the maximum flow down, pursuant to the Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352(b)(5) and 2 CFR Part 200 Appendix II (I)

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all SUBRECIPIENTS shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The SUBRECIPIENT, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the SUBRECIPIENT understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

Date _____

Print Name of Authorized Official _____

Title _____

Signature of Authorized Official _____

Company Name _____

FOREIGN COUNTRY OF CONCERN ATTESTATION
(PUR 1355)

This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a Governmental Entity which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have the definitions ascribed in [Rule 60A-1.020, F.A.C.](#)

_____ (Insert entity name) is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name:

Title:

Signature:

Date:

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT
Data Collection Form

The Federal Funding Accountability and Transparency Act (FFATA) requires a system to allow federal prime grant awardee recipients to report sub-award activity and executive compensation. The FFATA Subaward Reporting System – FSRS.gov – is the system that allows grant award recipients to electronically report their sub-award activity.

Pursuant to 2 CFR Appendix A to Part 170 - Award Term (as defined in 2 CFR 170.320), and in compliance with the FFATA Subaward Reporting System (FSRS) reporting requirements, Sarasota County must capture and report sub-recipient and executive compensation data regarding its first-tier sub-awards that obligate **equal to or in excess of \$30,000** in Federal funds.

ORGANIZATION AND PROJECT INFORMATION:

Active Unique Entity ID (sam.gov): _____

Name of Entity: _____

Address of Entity: _____

City _____, State: _____, Country: _____

Zip +4: _____, Congressional District: _____

Amount of Sub-Award: _____ Federal Contract No. _____

Project Description: _____

Entity's Principal Place of Performance:

City _____, State: _____, Country: _____

Zip +4: _____, Congressional District: _____

EXECUTIVE COMPENSATION INFORMATION:

1. In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity with this SAM record, represented by a Unique Entity ID number,) receive:

- a) 80 percent or more of its annual gross revenue in Federal procurement contracts (and subcontracts) and Federal financial assistance awards subject to the Transparency Act, as defined at § 170.320 (and subawards); **and**
- b) \$25,000,000 or more in annual gross revenue from Federal procurement contracts (and subcontracts) and Federal financial assistance awards subject to the Transparency Act, as defined at § 170.320;

YES _____ (answer question #2) NO _____ (only signature is required)

2. Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity with this SAM record, represented by a Unique Entity ID number) unless publicly available, through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U. S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986

YES ___ (only signature is required) NO ___ (provide compensation data and signature)

If you answer No to question #1, compensation data is not required. If you answer No to question #2, please provide the following information below: Names and total compensation of each of the five (5) most highly compensated executives for Sub-recipient’s preceding fiscal year. Total compensation includes salary and bonus, awards of stock, stock options and stock appreciation rights, earnings for services under non-equity incentive plans, change in pension value, above-market earnings on deferred compensation which is not tax-qualified, and other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of employee, perquisites or property) for the executive exceeds \$10,000. For more information, please see 17 CFR 229.402(c)(2).

Names and total compensation of the five highest compensated officers of the entity:

No.	Name	Title	Total Compensation for Most Recently Completed Fiscal Year

Certification

I certify, on behalf of _____ (Insert Legal Entity Name) that the information provided in response to this information request is complete and accurate. I further certify that I have the authority to provide the requested information and execute this certification on behalf of _____ (Insert Legal Entity Name). Last, I certify that I am fully aware that the information provided in this Data Collection Form will be submitted to <https://www.fsr.gov/> and may be made public.

Signature

Name

Title

Date

DRAFT